



U.S. General Services Administration



GSA Federal Supply Service Household Goods and Freight Forum

February 23-25, 2005

Philadelphia, PA



GSA Finance Offices

- **Central Office Finance**
Washington D.C.
- **Greater Southwest Finance Center**
Fort Worth, TX
- **Heartland Finance Center**
Kansas City, MO



Transportation Payment Process:

- Submit payment documents to pre-audit contractor
 - SF1113 Public Voucher for Transportation Charges
 - Carrier Bill of Lading, Transportation Service Order (TSO) and other Supporting Documents
 - GBL now Obsolete
- Pre-audit completed by contractor
- Payment documents sent to GSA Finance
 - Electronic File
 - Physical Documents



Transportation Payment Process:

- Payment processed by GSA Finance
 - Start Date
 - Disbursed by Treasury
 - Treasury Offset Program (TOP)
- Post-audit completed by GSA Audit Division
 - Actual paper documents submitted to CO
 - Scanning documents coming
- Other documents processed for payment
 - Certificate of Settlement
 - Public Voucher for Refund
 - Commercial Traffic Services



Transportation Payment Volume:

- **FY 2005 to date**
 - \$11.8 million
- **FY 2004**
 - \$29.2 Million
- **FY 2003**
 - \$27.8 Million
- **FY 2002**
 - \$27.9 Million



**** For Shipment Dates PRIOR TO 10/01/2004 ****

Submit Transportation Documents for Payment to:

■ **GSA**

c/o National Traffic Service (NTS)

151 John James Audubon Parkway

Amherst, NY 14228-1185



*** For Shipment Dates ON OR AFTER 10/01/2004 ***

Submit Transportation Documents for Payment to:

■ **GSA**

c/o (USTC)

PO BOX 16869

Baltimore, MD 21206



U.S. General Services Administration



Chief Financial Officer



Greater Southwest Finance Center



Heartland Finance Center

Website information www.finance.gsa.gov:

- Sign up for Email payment notification
- Review status of past & pending payments
- Frequently asked questions



General Contacts:

- 816-926-7287 Payments Helpdesk
- 816-926-7532 EFT Signup Information

Carrier Information:

- 816-823-3646 Domestic/Household Goods
- 202-619-8960 Foreign



U.S. General Services Administration



GSA Finance – 6BCP

1500 E. Bannister Road, Room 1011

Kansas City, MO 64131

Kim Frey

Supervisory Staff Accountant

kim.frey@gsa.gov

816-926-7356



Amy Gibbs -Supervisory Accountant

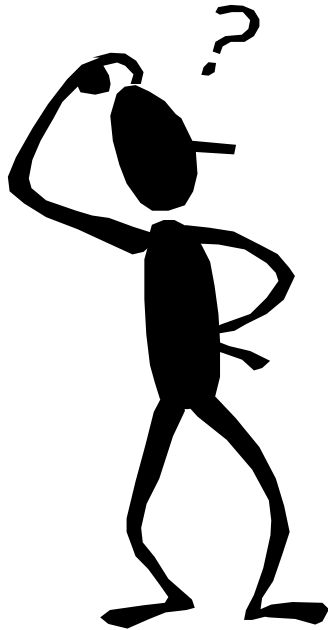
amy.gibbs@gsa.gov

816-926-2455

Mark Brandt -Accountant

mark.brandt@gsa.gov

816-823-2938



Questions???

Thank You